



Calmentor Steering Committee Monthly Meeting Minutes

February 28, 2019

9:00 AM – 10:00 AM

Attendees:

Zahnab Chechi

~~Damon Dorn~~

~~Elizabeth Gaylord~~

Stacie Gandy

Jenna Matsumoto

~~Luis Robles~~

Michelle Cross

~~Aaron Morgan~~

Gina Reiland

Ricky Johnson

~~Shaun Vemuri~~

~~Patricia Silva~~

Steve Mendenhall

Steven Robinson

Meeting Minutes:

1. Mentor/Protégé

- **New pairings/Follow-up Program**

- Steve gave an update on Chaudhary/RFE pairing. They started tasks and pairing is going very well. An early graduation is anticipated—conceivably in three months.
- Michelle Cross updated committee on Stantec/Bargas pairing. They had their kickoff meeting, have a plan for monthly meetings, and are interacting. Possible graduation by the end of the year.
- Gina will follow up with Rick Kaufman at Vali Cooper regarding his potential pairing.



- Ghiradelli is also interested in pairing. Their protégé firm has already submitted a signed MOU.

- **Graduations**

- The Hannah Group and Drake Haglan & Associates cannot make it to the March event but will try to make it to the next one.

2. Funds

- The remaining account balance is 5,650.00.
 - In the past month, we purchased the following items:
 - Calmentor tablecloth
 - Calmentor flag
 - Flag pole
 - Easel and brochure holders
 - Graduation plaques

3. Events

- **ACEC/ Calmentor Dinner—March 20, 2019**

- Panel consists of the following:
 - Placer County Transportation Planning Agency (PCTPA)
 - Caltrans—Andy Alvarado
 - Sacramento City
 - Sacramento County
 - RT – Regional Transit
 - A couple moderators
- The topic is SB 1—the current outlook and upcoming projects.
- Steve Mendenhall is also speaking at the event for Calmentor.
- **Sponsorships**
 - Steve Mendenhall mentioned a tiered sponsorship program (bronze, silver, gold). Group to come up with ideas on what that entails; i.e., what would be different for each level.
 - Group consensus to keep current sponsors for 2019 and refocus efforts on new sponsorships for 2020 with a plan on what benefits are received from sponsorship. We will keep the \$250 sponsor amount and will have a plan in place for next year by August/September and roll out push for new sponsors.
 - Sponsor board and a presentation screen will be available at the March event.



- **Plan for next event**

- Next event will be a breakfast event at Caltrans (Marysville) in May. This will be an educational event with participation by DPAC, PTAC, OBEO and others to give presentations or set up tables, followed by networking. Also want to focus on a selling pitch for Calmentor.
- Discussed the idea of making events free of charge for mentors/protégés.
- A big event in July in Sacramento (lunch/dinner) was discussed.
- Still in planning stages.

4. Committee Vacancies

- Michelle Cross will reach out to mentors/protégés regarding pairings.
- Shaun was unavailable to discuss advertising opportunities, so we will discuss during our next meeting.
- Ricky will be ready to discuss outreach efforts at our next meeting.
- Gina said she will reach out to Elizabeth.

5. New Business

- Outreach event in Caltrans tomorrow, Friday, March 1 for the Last Chance Grade project specific contract estimated for advertisement in March.

The next Steering Committee meeting will be held on
Wednesday, March 20, 2019.